

CITY OF APOPKA

Minutes of a City Council Budget Workshop held on August 23, 2016, at 3:00 p.m., in the City of Apopka Council Chambers.

PRESENT: Mayor Joe Kilsheimer
Commissioner Billie Dean
Commissioner Diane Velazquez
Commissioner Kyle Becker
Commissioner Doug Bankson
Glenn Irby, City Administrator
Pam Barclay, Finance Director

PRESS PRESENT: Teresa Sargeant - The Apopka Chief
Bethany Rodgers, Orlando Sentinel
Reggie Connell, The Apopka Voice

CALL TO ORDER/PLEDGE OF ALLEGIANCE - Mayor Kilsheimer called the Budget Workshop to order at 3:00 p.m. and led in the Pledge of Allegiance.

DISCUSSION

Fire Department:

Chief Carnesale said he was here to discuss an addition to what they originally proposed during their original budget workshop presentation. They originally proposed twelve new firefighters for Station No. 5. He stated they have three 24-hour shifts, so at twelve firefighters, that only allows four per shift. He said they would like to propose an additional six firefighters to allow for six firefighters per shift, bringing the total to eighteen firefighters. He stated they practice two in/two-out, which means there are two firefighters inside the building to fight the fire and two firefighters outside ready to perform a rescue of the two firefighters inside. He advised the two in/two out is now state law in Florida and this has also been adopted by OSHA. He discussed accidents, stating they are running more accidents on S.R. 441, 429, 414, and adding to that soon is Wekiva Parkway. Station 5 areas will have the largest residential homes of anywhere throughout the city. He played two videos depicting the importance of the two in/two out policy. He played a video that showed a response time of six minutes and thirty-six seconds. He explained that if this had been our Station No. 2, they would have taken longer to respond. Another video played showed a car fire in a garage.

In response to Commissioner Becker, Chief Carnesale stated it would be approximately \$90,000 for personnel and \$30,000 for gear, totally \$120,000. This covers FY 17 for a quarter of the year.

Commissioner Bankson inquired if there were any projections with regards to impact fees covering any of this cost.

Mayor Kilsheimer said the Fire Impact Fee would be the source of funds and it has not been considered at this point.

In response to Commissioner Velazquez, Chief Carnesale advised Station 2 responds to Rock Springs Ridge and it takes 6-7 minutes to the front side of Rock Springs Ridge and 8-9 minutes to the backside of Rock Springs Ridge.

Council recessed the Budget Workshop at 3:34 p.m. for a Special Meeting. The Budget Workshop reconvened at 3:51 p.m.

Fire Department continued:

Discussion ensued regarding the addition of six firefighters and the required gear to the budget to include proposed impact fees.

Mr. Irby advised that fire and police impact fees can be used for a joint use facility. He said the city has been behind with regards to impact fees. He pointed out that governments can reimburse themselves for capital infrastructure and they may want to consider reimbursing the general fund from the proposed impact fees. He further affirmed that there are certain positions in the budget, that if these positions are not allowed to be filled until after January 1, 2017, it will save \$93,804. Six firefighters will cost \$90,733. By adjusting the hiring of these individuals, it will pay for the firefighters for one quarter.

Chief Carnesale said there is a SAFER grant application out requesting twelve firefighters from FEMA. The grants are usually awarded in September or October. He stated they have never received this in the past and there is no guarantee.

It was the consensus to add in the requested additional six firefighters and push back the other hires to January 1, 2017.

Recreation Update:

Mr. Irby said an email was sent out to the commissioners and staff today regarding the lack of lacrosse fields. He stated Mr. Burgoon has an idea that he will be explaining.

Mr. Burgoon said the AAC fields are in poor shape and stated they could re-sod the fields for approximately \$40,000 to bring them back up to be able to have groups practicing there. He discussed the need for a person to mow and maintain the AAC, Alonzo Williams, and Grossenbacher. He said these were not going to be game fields, just practice fields. He stated with lacrosse they can shift their goal around on the field so they are not on the same spot constantly. He said the AAU football also practices there. This would be improving the two multipurpose fields.

Discussion ensued regarding the proposed update and improvement to the AAC fields.

Mayor Kilsheimer said they could pull from various accounts in the FY 2016 budget to make the \$40,000 to improve the fields. This will also create opportunities for other organized activities to utilize AAC for practices. The other issue is adding a person which is a permanent addition to the budget.

Mr. Burgoon said the other issue with trying to do this now is that AAU and lacrosse will have to be taken off these fields for four to six weeks to do this and they will have to go to another location during that timeframe.

It was the consensus to do the best we can with what we have to work with.

The Council recessed at 4:38 p.m. and reconvened at 4:45 p.m.

Utility Maintenance: reviewed and discussed.

Discussion ensued regarding the replacement of AC pipe. Mayor Kilsheimer advised we are receiving \$250,000 from the State toward replacement and we will be requesting additional funds.

It was the consensus to put \$50,000 back in the 6400 account for the mini excavator with trailer.

Utility Billing: reviewed and discussed.

Discussion ensued regarding the merchant service fees. Ms. Barclay advised that a change to this will be brought to City Council in the near future to pass the fee to the customer.

Wastewater Maintenance: reviewed and discussed.

Mr. Davoll explained the 5200 account includes the maintenance of the lift stations. He advised the first two items on the 6300 account were place holders in the event repairs are required. The 6400 account is for equipment and machinery. They have very aged equipment and are working to replace the worst.

Restoration: reviewed and discussed.

Mr. Davoll explained the 5200 account is higher as all of restoration was moved under restoration. Previously there were parts of restoration under Water Maintenance and Sewer Maintenance as well. He requested due to two other divisions being moved under Restoration, the \$40,000 be placed back in the 5200 account.

It was the consensus of Council to place the \$40,000 back under the 5200 account of Restoration.

Design Engineering: reviewed and discussed.

Public Utilities, Debt Service: reviewed and discussed.

Sanitation Fund: reviewed and discussed.

Ms. Barclay advised they were projecting having \$1.78 million in the Sanitation Fund balance at the end of this fiscal year. Revenues are projected at \$5.1 million.

Ms. Barclay pointed out a correction to the 4903 account, advising the temporary labor was included on the worksheet but the worksheet did not link properly, therefore, \$79,487 will be added to this account on the line item detail page.

Mr. Davoll said under the 6400 account, Item 2, is requesting a used satellite garbage truck at \$70,000. He advised under the Sheriff's contract has the new version under \$110,000. He requested \$40,000 added to this account to be able to purchase new rather than used.

It was the consensus to amend the 6400 account in order to purchase a new satellite garbage truck.

Airport Fund: reviewed and discussed.

Mr. Irby advised this is a proprietary fund to the City. The City owns the FBO building and it is leased to various tenants. The City is also the sole provider of aviation fuel. The Airport Fund was separated from the General Fund for accounting purposes.

Discussion ensued regarding the 3100 account, Contractual Services with Randall A. Sommers. It was the consensus to leave this in the budget, but revisit in the future.

Utilities Impact Fees Fund: reviewed and discussed.

Ms. Barclay advised Impact Fees have been paying for the reclaimed water facility. The wastewater plant will also come out of this fund. She affirmed the State Revolving funds are not paid until completion.

CAPITAL IMPROVEMENT PROGRAM (CIP):

Ms. Barclay stated the CIP is a plan that earmarks where we plan to go and it is not definitive. She pointed out page 694 includes the Public Safety Complex. She reiterated the CIP is to provide a plan for the future, and does not automatically pull into the budget for future years.

Overall Review:

Ms. Barclay provided an overview for the items to be added back into the budget for both expenditures and revenues. The last time they met the amount was at \$1.3 million being added back in. Since that time, she has reviewed the revenues and made adjustments, coming up with an additional \$583,000 in revenues to add to the budget. If financing the additional police vehicles, this will bring the revenues up to just over \$48,815,000. She stated with everything that has been added to the expenses, adding the additional firefighters and equipment, and by postponing hiring of other additional employees as they had previously discussed, it is short \$448,223. She affirmed if adding in \$1.2 million for the .5 increase of the millage rate; rather than going to the reserves for \$2.6 million, they will be going to reserves for \$1.8 million.

Discussion ensued regarding the inmate program and whether to add back in a maintenance worker under Recreation at \$35,343.

Discussion was held regarding travel, the radio program and advertising, the value of these, and whether to scale these back.

Commissioner Becker suggested having a data driven reach for advertising so to reach the most people possible.

Mayor Kilsheimer said the decision to be made is whether to go with the .5 mill increase.

Commissioner Bankson said the fact that the millage increase would lessen the amount being taken from reserves he was happy to see them looking at this.

Ms. Barclay pointed out that there will be a full year of firefighters to be funded in the next year and the millage increase will cover the firefighters moving forward.

Mayor Kilsheimer said this was a modest increase that covers a new communications tower, the addition of required public safety in order to set Apopka up for success.

Commissioner Velazquez said Apopka was still one of the lowest and the \$1.2 million will cover the expenses projected for public safety. She supported the increase.

Commissioner Dean supported adding the .5 millage increase.

Commissioner Bankson said he was pleased they were putting reserves back which was his sticking point. He stated that they have made compromises in areas that were in the right direction, putting priorities first, and said we had to do something for our public safety.

It was the consensus to proceed with the .5 millage increase as previously set as the tentative millage rate, and direct staff to include all of the items in the budget as discussed today.

ADJOURNMENT - There being no further discussion, the workshop adjourned at 7:16 p.m. p.m.

ATTEST:

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Linda F. Goff, CMC, City Clerk

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Joseph E. Kilsheimer, Mayor